

CITY OF MT. PULASKI
BANDSTAND/GAZEBO PRIVATE USE
POLICIES AND AGREEMENT

The Mt. Pulaski Gazebo is available for private use for special events as well as approved public events

The Gazebo and surrounding area shall be under the supervision of the Mayor and/or his/her appointed Substitute. The following **Policies** set forth by the Mt. Pulaski City Council are as follows:

- 1) Gazebo used only for the private special event or public event as requested.
- 2) City Ordinances pertaining to controlled substances, intoxicants, and disorderly conduct will Be strictly enforced. ***NO ALCOHOL ALLOWED.***
- 3) Decorating permissible; however, the use of nails, staples, glue, or thumbtacks is prohibited.
- 4) No rice, birdseed, or items that leave debris on the property are allowed.
- 5) No garbage, trash, or debris should be left inside, around or on the grounds surrounding the gazebo after the event is over.
- 6) The city does not provide help in setting up or taking down before or after your event.
- 7) The city does not provide chairs or seating for the event. You must provide yourself.
- 8) The city does not provide greenery or flowers for your event. You may bring potted plants or flowers or use the removable flowerpots to the left and right of the stairs of the gazebo. But they must be replaced after the event.
- 9) The gazebo is supplied with electricity and lights, but prior notice is necessary for their use.
- 10) You **MUST REMOVE** all decorations and trash following your event. There are trash receptacles all around the Courthouse grounds.

FEE: All private users will pay a User Deposit of \$25.00. You will be asked to pay prior to your event and it will be refunded to you if all the policies are complied with during and after your event is over.

Non-Resident Fee: \$25.00 – If you are not a resident of Mt. Pulaski there is a \$25.00 fee
Mt. Pulaski Residents will not be charged for use.

Non-Resident Fee: \$25.00 User Deposit and Use Fee \$25.00 = \$50.00

Mt. Pulaski Residents: \$25.00 User Deposit and No Use Fee = \$25.00

Public events and organization use: No fee, however, request for use is necessary so as not to conflict with already scheduled events.

GAZEBO USE AGREEMENT

TYPE OF EVENT: _____

DATE OF EVENT: _____

TIME OF EVENT: From _____ to _____

CONTACT PERSON(S): _____

RESIDENT OF MT. PULASKI _____ YES _____ NO

ADDRESS OF CONTACT PERSON _____

PHONE # OF CONTACT PERSON: _____

I would like to use electricity and lights _____ YES _____ NO

I, _____, the user shall be solely responsible for the safety and well being of any and all of its agents, servants, employees, guests, invitees, licenses or contractors in connection with or resulting in any manner from the User's use or occupancy of the Premises.

I, _____, the user further agree to indemnify the City and hold it harmless from and against any and all claims, actions, damages, and liability, and expense including attorneys fees in connection with the loss of life, personal injury, damage to property or any act, whether known, unknown, foreseen, unforeseen, patent or latent, arising from any occurrence in or about the Premises or from the occupancy or use by User of the Premises or resulting, in whole or in part, from any act or omission of User, its agents, servants, employees, guests, invitees, licensees or contractors.

I was given and told about and have read and understand the policies set forth by the Mt. Pulaski City council on the use of the gazebo located on the courthouse lawn. My guests and I will abide by those policies and I will pay the User Deposit of \$25.00 and I understand that the deposit will be refunded to me after my event is completed if all the policies have been complied to as stated. If I'm not a resident of Mt. Pulaski I will pay a User Fee of \$25.00.

Signed _____

Print Name _____

Date: _____

Date Fee Paid: _____ Cash _____ Check _____ # _____

Date Deposit Paid: _____ Date Refunded _____

Office Use Only: